

Policy Number: A-01	Review Date: March 25, 2016, Sept. 10, 2018
Original Date: Feb. 28, 2012	Revision Date: May 16, 2016, Oct. 1, 2018, Sept. 10, 2020
Effective Date: Feb 28, 2012	Revision Approval Date by Board: June 7, 2016; Nov. 13, 2018, Sept. 15, 2020
Prepared by: Policy and Planning Committee	
Board of Directors Committee Approval Date: Feb. 21, 2012	
Board of Directors Approval Date: Feb. 28, 2012	

The school respects the personal conscience of individual students and their families. This freedom is recognized by the Catholic Church. However, as a Catholic school, it cannot relinquish its own freedom to proclaim the Gospel and to offer a formation based on the teachings of the Catholic faith and the values to be found in Christian education. Students are expected to participate in religious instruction and Catholic formation, including Christian service, offered at the school, except those that are intended only for Catholics (e.g., reception of the sacraments).

COVID-19 Addendum

During the 2020-2021 school year, virtual instruction may be necessary at times due to the Covid-19 pandemic. In-person instruction will always be the priority, however, virtual instruction may be provided to hybrid groups for the purpose of social distancing. Virtual instruction may also be provided to the whole school when local or state public health officials deem it necessary. Families may opt-in to full-time virtual learning if needed to preserve the health of the student or a member of the household. When participating virtually, students will have access to instruction via the Google Classroom and Google Meet platforms. Completion of online work and a record of good attendance will be expected at any time virtual instruction is in place.

7th & 8th Grades are virtually learning on Wednesday only.

9th & 10th Grades are virtually learning on Wednesday, Thursday and Friday.

11th & 12th Grades are virtually learning on Monday, Tuesday and Wednesday.

Title: **Admission Priorities for Cardinal Ritter High School**

Policy: Priorities for acceptance and admission into the school will be applied after application deadlines have passed and otherwise acceptable applications exceed the Board-approved freshman class size.

Purpose: To provide for an equitable process for accepting students into the school based on the mission of the Archdiocese to provide a high school education to the West Deanery and to support the evangelization goals of the Church.

Scope: All students entering grades 7 – 12.

Procedure:

1.0 Racial Nondiscrimination

- 1.1 **Racial Nondiscrimination.** It is the policy of this Corporation to operate the school in a racially nondiscriminatory manner. The Corporation shall admit students of any race, color, national and ethnic origin and afford such students with all the rights, privileges, programs, and activities generally accorded or made available to students at the school. Further, the Corporation shall take affirmative action to assure that its school(s) do not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

The statement of racial nondiscrimination shall be included in all its brochures, catalogues, advertisements and websites dealing with student recruitment, admissions, programs, and scholarships.

2.0 Class Size

- 2.1 The president/principal of CRHS will make a recommendation to the Board of Directors regarding maximum freshman class enrollment number.
- 2.2 The Board of Directors will approve class size for incoming freshmen at the initial fall Board meeting.
- 2.3 The president, in consultation with the principal, may exceed the Board of Directors' maximum freshman class enrollment number after consultation with the Executive Committee of the Board.

3.0 Applications

- 3.1 The first application deadline will always be January 31st of the current year for enrollment in the following school year. Applications received after January 31st will be reviewed based on availability. Other application deadlines may be established by the President's Council.
- 3.2 Application deadlines will be published annually and available in September of any school year.
- 3.3 Application forms will be available online, in the Guidance Office, or upon request.
- 3.4 Applications will be stamped with the date it is received. This date will serve as a tie-breaker if needed to determine admissions priority.

4.0 Admission Acceptance

- 4.1 The Guidance Office and principal will conduct evaluations to determine the admission of

all students. The principal is the final authority on the acceptance and admission of any student after a recommendation from the Guidance and Admissions Offices. The president may elect to accept a student who has not been recommended for acceptance but should consult with the principal.

- 4.2 The Guidance and Admissions Offices will apply the following priorities in their recommendation to the principal for those students meeting application deadlines. Priority will be given to students requesting admission to the Junior High program from any West Deanery School without an existing Junior High program.

Priority 1 -- West Deanery parish members currently attending West Deanery Catholic Schools

Priority 2 -- West Deanery parish members who are not currently enrolled in a West Deanery Catholic School, or Non-Catholic student currently enrolled in a West Deanery School for a minimum of two (2) consecutive years

Priority 3 -- Non-Deanery Catholic student and Catholic-educated

Priority 4 -- Non-Catholic and Catholic-educated

Priority 5 -- Non-Catholic and public-educated

- 4.3 These priorities will be applied for each deadline and accepted applications.

- 4.4 The stamped “received date” will be used to rank any priority category.

5.0 Acceptance and Registration

- 5.1 Students who are accepted should make a commitment to attend by registering before the deadline. The principal may revoke an acceptance if there has been no commitment to register. Failure to make the tuition down payment may also result in the revocation of acceptance by the principal after consultation with the Director of Business and Finance.