



Cardinal Ritter High School

**District or Charter School Name**

**Section One: Delivery of Learning**

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**1. Describe how you will deliver continuous learning opportunities for all students, including special student populations.**

All students have access to Google Classroom where teachers set their lessons. Our teachers are continuing to teach their curriculum using various resources.  
Our students who receive accommodations receive weekly check-ins with their resource teachers.  
Our ENL students receive instruction and direction from our ENL teacher. Our ENL teacher meets with them as needed using video chats.  
Our Title teachers are still working with our students who receive title services.

**2. Describe how your district communicates expectations for continuous learning implementation to 1.) students, 2.) families, and 3.) staff.**

1. As principal, I post information about learning to the students through the use of class Google Classroom class pages, and then I ask teachers to post to their individual class pages to ensure no student misses reading the information. I have also sent a video.
  2. We provide a weekly newsletter for families which is emailed to all families and then is posted to our website. This newsletter shares information and expectations.  
Information that has been shared with students is also shared with parents via the school's Facebook page.
  3. Besides having faculty meetings using Zoom, the administrative team sends emails regarding implementation.
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**3. Describe student access to academic instruction, resources, and supports during continuous learning.**

All students have their own device besides a cell phone as we are a 1-1 school. Through the use of Google Classroom, students access instruction.

Teachers and staff are available by email always from 9-2, but also many times after those hours. Many teachers also hold conferences with students with the use of Google Meets.

The guidance department also shares valuable information with the students about testing, graduation, etc. Our guidance department is also doing a "check-in" with each student.

Our social worker provides emotional support through her articles in the newsletter and by checking in with our students who were working with her before the school shutdown.

**4. What equipment and tools are available to staff and students to enable your continuous learning plan? Please list.**

Google Classroom  
Achieve 3000  
IXL  
Actively Learn  
Common Lit  
Flipgrid  
Padlet  
Educreations  
EdPuzzle  
Nearpod  
Smart Notebook

**5. Describe how educators and support staff are expected to connect with students and families on an ongoing basis.**

Teachers are expected to post assignments to Google Classroom by 9:00 a.m. on the day the class meets. At the end of every week, teachers are expected to reach out to parents if a student has not completed their work for that week. That information is also kept on a Google sheet that is shared with all teachers and administration. Teachers are also expected to update if the parent responded. Then if needed, administration will call home to ensure communication happens.

The online gradebook is expected to be updated weekly as well.

**6. Describe your method for providing timely and meaningful academic feedback to students.**

Since teachers must reach out to parents by the end of the week, parents and students know about missing work. Teachers also grade assignments and share feedback within one week of the assignment. Since the gradebook is updated weekly, students are always aware of their progress. Teachers can send emails directly through Google Classroom pages to share information with students.

**Section Two: Achievement and Attendance**

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**7. Does your continuous learning plan provide an avenue for students to earn high school credits? If so, describe the approach.**

Our teachers are continuing with e-learning as planned. We will finish the school year with 174 instructional days. The goal of this time is for teachers to cover what standards have not been taught yet. We know this is not the optimal way to deliver instruction, but teachers are working tirelessly to develop new ways to deliver that instruction. Many teachers create videos, involve students in discussion chats, and require full written responses to questions.

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**8. Describe your attendance policy for continuous learning.**

Every day that a class meets the teacher must have a 5 -15 minute assignment that is due by 11:59 pm. This is the student's daily attendance. This attendance is entered into the gradebook by assigning points to this task.

Then teachers will assign other work and homework that is due before the class meets the next time.

Since teachers must update their gradebooks weekly and must update the Google Sheet that shares information about students who are not doing work, we have a fairly accurate picture of which students are completing work.

**9. Describe your long-term goals to address skill gaps for the remainder of the school year.**

At the end of each week, every teacher completes a Google document that shares their instructional goals for the week, how instruction was delivered, how it was assessed, and the challenges they faced. This also helps me to see what support the teacher needs.

This information will be shared with teachers at the end of the year, so teachers who teach the next level of a particular subject will have information on what skills were taught during this time of e-learning.

We already know that teachers will need to review the curriculum map of the previous year's. Most classes will need to begin with a review of the material that was covered in the fourth quarter of this year.

We also have beginning of course assessments for most classes, this will help teachers see what skills need to be retaught or reviewed.

## Section Three: Staff Development

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### 10. Describe your professional development plan for continuous learning.

Right now our goal is to develop our staff in the most effective ways to deliver instruction during this time. We are doing this by having teachers create videos of different teaching strategies and resources and sharing those videos with their peers. We have a Google sheet where teachers can sign up to share a video that highlights a particular area of expertise with the rest of the staff.

Departments are also meeting bi-monthly to discuss how instruction has been delivered, to share ideas of best practices, and to discuss what standards must be covered.

**Once you have completed this document, please complete this [Jotform](#) to share some additional data points and submit your Continuous Learning Plan link.**

**Submission is required by April 17.**